

Commencement of Collaborative Practice

Instructions

It is the responsibility of the applicant to apply in a timely manner to ensure your application is received and reviewed by the Board within the intended month. Click [here](#) to access the Board's agenda deadline schedule.

Before you begin, you should thoroughly read [Board Rules, Chapter 540-X-8, Advanced Practice Nurses: Collaborative Practice](#).

Before you begin this application, review the list below and ensure you have each of the required documents and available funds. Once you begin the application process, you will not have the opportunity to save and complete the application later.

The Collaborating Physician is required to submit the Notice of Commencement Form and the \$200.00 Fee for the Registration and Commencement of Collaborative Practice to the Alabama Board of Medical Examiners. The Medical Board will notify the ABN once this step is complete.

The following items are required to complete the online application:

- Physician's name, license number, primary practice address (this is the address where the physician practices medicine on a daily basis) and additional Corporate Address if applicable
- CRNP/CNM name, RN License number and their intended principal practice location
- Number of hours the CRNP/CNM will practice per week within this Collaborative Agreement
- Names, practice locations and hours of any out of state agreements
- Collaborative Practice Quality Assurance Plan (**A copy of the same form provided to the Alabama Board of Nursing)
- Quality Assurance documentation requirements in the application must all be checked by the physician denoting an understanding of their responsibilities. The collaborating physician's signature on the application is to attest to the knowledge and understanding of information on the application.
- Covering physician agreement in writing. Click [here](#) to download form.
- Remittance of Collaborative Practice Fee \$200.00 – payment must be received before any part of the application is reviewed

*Notice: The Commencement form and fee must be processed by the ALBME and notification sent to Alabama Board of Nursing. The Alabama Board of Nursing is issuing two forms of Temporary Approval. It is the responsibility of the collaborating physician to verify the approval received from the ABN before working with the Nurse Practitioner in collaborative practice. The Collaborating Physician is responsible to answer any questions of the Collaborative Practice sent forth from the ALBME.

**Waiting to receive information from another entity can cause delays in an application being placed on the Board's agenda (i.e. payment of fees, Collaborative Practice Quality Assurance Plan, disclosure of agreements in other states, answers to any questions of the Collaborative Practice sent forth from the ALBME)

The fee submitted with the Commencement of Collaborative Practice form is non-refundable and non-transferable.

Under Alabama law, the application is a public record and if requested it will be provided in its entirety.